OASIS BCM Technical Committee
Meeting via Teleconference Call, 18-August-2003

Bruce Peat called the meeting to order at 13:00pm EST, and opened the meeting with roll-call, which began with the following participants.

Attendance
Present:

Bruce Peat, eProcess Solutions (Co-Chair)
Mike Lubash, DFAS (Co-Chair)
David RR Webber, consultant (Secretary)
Carl Mattocks, Checkmi.
Hans Aanesen, Individual
Sally St. Amand, Individual
Laila Moretto, MITRE
Dan Pattyn, Individual

Minutes of prior meeting
Prior meeting minutes, accepted.

Note: TC will expect members to have read the minutes for the prior meeting in advance of the meeting. The minutes for the prior meeting will not be read aloud during the meeting unless specifically motioned for. Minutes will be posted to the OASIS team resource area.

Meeting Agenda
Bruce Peat referred us to the agenda for the meeting, and also noted that David's presentation materials had been posted to Kavi and to the http://DFAS.info BCM resource site.

Agenda for today's meeting confirmed, and noted that these had been distro'd via the OASIS listserv. Bruce asked for additional new items and there were none introduced.

Liaison Sub-committee
Our new sub-committees are not formally setup on Kavi yet – (Bruce to remind Jamie Clark at OASIS on this).

The plan is to send notices to other TCs on Appendix B following our meeting today so they can begin to give us input too.

Sally is working on use case templates for BPEL - David will send CEFACT examples from Anders Tell's working group for her to review too.

FAQ and Charter discussions
Bruce has noted to Karl to fix delivery of schedule in the Charter for us. Team agreed that wording indicating delivery in "early 2004" is best.   FAQ can be used to capture a lot of the additional detail in lieu of charter. Bruce will work to get that addressed.

Continuing work on Draft Specification
Bruce reported that Charlie Clark has been working on the first draft. Please post comments to our list to help guide the editing team.

Linking and Switching presentation from David
David gave the presentation on Choice Points as available from the http://dfas.info site.

Members asked for clarification on a number of points – and the suggestion to add "context" to slide #7 was noted. The presentation ended at 2.00 pm, and then the next steps of posting materials to Kavi and notifying the other OASIS teams were noted.

Closing Notes and Announcements
Bruce asked for items for the agenda.

Meeting adjourned at 14:00 EST.

Next Meeting: Sept 15th 1 pm - presentation: Dan Pattyn

Respectfully submitted, David Webber