# KVDB TC Meeting Minutes

2013, Dec.31 - Time 09:00 AM - 10:10 AM, CST

Duration:  70 Minutes

## 1      Roll-call

Voting members in attendance:

F2F attend:

Li Haibo, CESI

Wang Jieping, CESI

Chen Zhifeng, CESI

Wu Tao, CESI

Wang Lin, Neusoft

Qiu Xin, Huawei

Dial-in attend:

Zhexuan, Huawei

Li Peng, Huawei

[Wang James](https://www.oasis-open.org/apps/org/workgroup/kvdb/members/wg_person.php?workgroup_person_id=55537), [Vormetric, Inc](http://www.vormetric.com/)

Ma Jie, Primeton,Vormetric,Inc.

Ma Bin, sari

Members absent: （缺席）

None

Quorum: （法定人数）

11 of 11 voting members (100 %) were in attendance, a quorum was reached

## 2      Agenda

1. Call to Order and Welcome
2. Volunteer for Note Taking
3. Roll Call.
4. Nominations for Chair or Co-Chairs.
5. Election of Chair or Co-Chairs
6. Welcome from OASIS Staff
7. Review of the TC Charter
8. Discussion of Contributed Work
9. Assignment of Responsibilities
	* Appointment of secretary
	* Appointment of editor
	* Appointment of TC liaisons.
10. Confirmation of Meeting Schedule
	* Discuss on general timeframe
	* Discuss on future meeting dates and logistics of the 1st quarter of 2014
* Other business
* Adjourn

## 3      Approval of Agenda

The agenda was unanimously approved.

4      **Election of chair, editor and secretary**

* + 1. chair

Wang JiePing from CESI.(wangjieping@cesi.cn)

* + 1. editor

[Chiu Robert](https://www.oasis-open.org/apps/org/workgroup/kvdb/members/wg_person.php?workgroup_person_id=55527) from [Huawei Technologies Co., Ltd.](http://www.huawei.com/)(qiuxin@huawei.com)

* + 1. secretary

 Wu Tao from CESI(wutao@cesi.cn)

## 5      Discussion on schedule for 2014 1st quarter

The members of the TC agreed to have the next e-meeting on 9:30-11:30 AM(CST) Jan 16,2014. Dial-in information will be given as soon as possible.

Between this meeting and next e-meeting, KVDB TC will review the input documents to this TC and think about the outline of the actual deliverable of this TC.

To encourage more comments from non-Chinese members, KVDB TC decides to translate the reference document into English based on the discussion on Jan 16, 2014 and form an English initial draft of KVDB TC.

## 6      Adjournment

The meeting was adjourned at 10:10 China Standard Time(CST).

The members of the TC agreed to have the next meeting on Jan 16,2014 9:30-11:30 AM(CST).