

**DRAFT****SCA-Policy TC Teleconference****1 OCT 2007****Chair**

Dave Booz, Ashok Malhotra

**Scribe**

Mike Edwards

....who has volunteered to be the permanent secretary of the SCA Policy TC

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**Agenda**

4. Vote to accept minutes from previous meeting  
<http://lists.oasis-open.org/archives/sca-policy/200709/msg00036.html>

5. What should be the version of the initial spec? Issue 1 from

<http://lists.oasis-open.org/archives/sca-policy/200709/msg00034.html>

6. Use of RFC 2119 keywords. Issue 2 from

<http://lists.oasis-open.org/archives/sca-policy/200709/msg00034.html>

7. Vote on issues process proposal:

<http://lists.oasis-open.org/archives/sca-policy/200709/msg00038.html>

8. ACTION ITEMS

a. Initiate JIRA for this TC

b. Spec editors to deliver SCA Policy Framework formatted with an OASIS Specification template

9. NEW ISSUES

- Is SCA Binding Always Present Sanjay Patil

<http://lists.oasis-open.org/archives/sca-policy/200709/msg00033.html>

10. AOB

AOB Item: Scheduling of call on 8th October which is a public holiday in the USA

## ***Agenda Bashing***

Agenda unchanged

## ***Minutes from previous meeting of Policy TC***

Kaanu Joshi: Moves to accept the minutes

Martin Chapman: seconds

Agreed unanimously

**Resolution:** Minutes of Policy TC meeting of 24<sup>th</sup> September accepted without change

## ***What should be the version of the initial spec?***

Ashok: The recommendation from the OpenCSA MS is to use 1.1

Anish: There is a tricky issue relating to namespaces

Anish: Suggest keeping an issue open against the spec for the version number

Sanjay: Prefer to close the spec numbering as "1.1" but keep items open for other issues related to this

Sanjay: Move to use "1.1" for the version of the Specification

Jason Kinner: seconds

**Resolution:** Use "1.1" as the version number for the specification, accepted unanimously

**Action:** Chairs: Open an issue on the list for other items such as the namespaces

### ***Use of RFC 2119 keywords.***

Sanjay: Open CSA Steering Committee's recommendation regarding use of RFC 2119 keywords (and versioning):

<http://lists.oasis-open.org/archives/sca-policy/200710/msg00000.html>

**Sanjay:** The Steering Committee (SC) recommends to each SCA Technical Committee to use the RFC 2119 keywords along with the following restrictions in their specifications:

- a) All RFC 2119 keywords will be of the uppercase form (for example, RFC 2119 keywords **MUST** be capitalized)
- b) Use of lower-case 2119 keywords will not be used in the spec. When the use of 2119 keyword is needed, without having the implications wrt conformance, a suitable synonym will be found.
- c) RFC 2119 defines keywords that are synonyms of each other. For example 'SHALL' and 'MUST' mean the same thing. The TC should not use multiple forms to mean the same. Therefore the TC should use 'MUST' instead of 'SHALL' and 'MUST NOT' instead of 'SHALL NOT' through out the spec.

Sanjay: Moves to accept the resolution as proposed by the SC  
Martin Chapman: seconds

**Resolution:** Use RFC 2119 keywords as recommended by the Open CSA SC, accepted unanimously

### ***Issues Process Proposal***

Slides previously sent to the email list. Previously discussed at the F2F meeting also.

Martin Chapman: Moves to adopt the process outlined in the email sent out last week, and to use the JIRA system.

Jacques Durand: Seconds the motion

**Resolution:** Use the Issues Process as described in the email sent by Martin Chapman, accepted unanimously

### ***Action Item 1: Initiate JIRA for this TC***

**Sanjay:** Mary also asked for cross referencing between JIRA and TC Home Page, and a confirmation that all the editors have r/w access - so nobody complains to her later

**Mike Edwards:** I confirm that the JIRA system is readable by anyone. Write access is a list of people including Chairs, Issues Editor and Spec Editors

**Kaanu Joshi:** <http://www.osoa.org/jira/browse/POLICY>

Action item closed

### ***Action Item #2: Spec editors to deliver SCA Policy Framework formatted with an OASIS Specification template***

Initial working draft of the OASIS Policy Specification created by Ashok.

- needs more review from other Editors but outlook is to make available this week

### ***New Issues***

#### **Issue: Is SCA Binding Always Present**

Raised on the mailing list.

<http://lists.oasis-open.org/archives/sca-policy/200709/msg00033.html>

Mike Edwards: Moves to Close this Rejected - with intention of sending to the SCA Assembly TC

Martin Chapman: seconds

**Resolution:** Issue is Closed Rejected unanimously

### ***AOB***

#### **Item1: Dave Booz offers himself as an Editor for the Spec**

**Resolution:** Dave Booz is accepted as a spec editor

#### **Item 2: Next week's call**

Several members of the TC will be out due to public holiday and other commitments

Ashok: Proposes to cancel next week's meeting and have the next meeting on October 15

**Resolution:** Cancel meeting on 8th October

Next meeting 15th October  
Close of Business