

AGENDA

Time	Meeting	Presenter
10:30 - 2:45PM	<p>DCML Adoption TC Teleconference and Face-to-face Meeting</p> <p><u>Face-to-face:</u> New Orleans Marriott 555 Canal Street New Orleans, LA 70130 USA Room: TBC</p> <p><u>Teleconference:</u> DCML Adoption TC Conference Line sponsored by EDS Dial in: 866-836-3208 Leader code: 470932 Participant code: 586777</p>	
10:30 – 11:15AM	<p><u>DCML Adoption TC Launch</u></p> <ul style="list-style-type: none"> • Roll Call of Attendance and Voting Members • Charter Review • TC Rules and IP 	James Clark, Oasis
11:15 – 11:30AM	<p><u>Election of DCML Adoption TC Leadership</u></p> <ul style="list-style-type: none"> • Chair(s) • Secretary 	James Clark, Oasis
11:30 – 12:30PM	<p><u>Roundtable Discussion: Membership Participation</u></p> <ul style="list-style-type: none"> • Internal/External Recruiting • MS participant engagement 	Leader: John Pauly
12:30 – 1:30PM	Lunch	
1:30 – 2:30PM	<p><u>Roundtable Discussion: DCML Messaging/ PR Plan</u></p> <ul style="list-style-type: none"> • Press kit • Media Database • Editorial calendar to track and pursue upcoming articles on a routine basis • Speech/Presentation calendar • Press/Analyst outreach program • User scenarios revision • Fact sheets • FAQs 	Leader: Sharon Chang
2:30 – 2:45PM	<p><u>AOB</u> <u>Next Meeting Schedule</u></p>	John Pauly