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Minutes of the
Enterprise Key Management Infrastructure Technical Committee
Arshad Noor
January 16, 2007

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Present:

Name	Company	Member
Bryce Clarke, Jamie	OASIS	Staff
Chambers, Jason	nuBridges	TBD
Clifford, Tom	Symantec Corp.	Observer
G, John (couldn't get last name; my apologies)	nCipher	TBD
Griffin, Robert	RSA	TBD
Gustaavson, Tomas	Primekey Solutions AB	Voting Member
Leung, June	FUNDServ	Voting Member
Nelson, Mike	Securenet Technologies, Inc.	Voting Member
Noor, Arshad	StrongAuth, Inc.	Voting Member
Ottenheimer, Davi		TBD
Terwilliger, Ann	Visa International	Voting Member
Van Tilburg, Hans	Visa International	Voting Member
Yu, Jiafu	Sterling Commerce, Inc.	Voting Member

(Note: If I've missed out anyone, or if anyone's name/company is misspelled, please send me an e-mail with the corrections. Thank you. AN.)

Proceedings:

1. Jamie Bryce Clark (JBC), General Counsel, OASIS and Arshad Noor (AN), TC Convener, began the first meeting of the **Enterprise Key Management Infrastructure** (EKMI) Technical Committee (TC).

2. JBC discussed the rules for participation in an OASIS TC and briefly discussed Intellectual Property (IP) policies at OASIS.

3. Arshad Noor and Dr. Hans Van Tilburg (HVT) were elected Co-Chairs of the new EKMI-TC without any dissenting votes.

4. AN proposed, and Ann Terwilliger (AT) seconded, a motion to have the new EKMI-TC apply to become part of the OASIS PKI Member Section; motion was carried without any dissenting votes. AN will send an e-mail to the OASIS PKI-MS to notify them and request inclusion in the PKI-MS.

5. In the discussion about the charter of the EKMI-TC, Tomas Gustaavson (TG) requested clarification regarding "Use Cases". AN clarified that the charter includes the ability to create any documentation pertinent to the TC's goals, and that "Use Cases" will be one of the sets of

documents to be produced by this TC.

6. AN proposed, and HVT seconded, a motion to create Sub-Committees (SC) to address the four goals of the EKMI-TC, so that people interested in specific areas of the TC may focus their attention on that more than in other areas, if desired. Members are welcome to participate in any/all SC's as they choose. The four SC's are:

    1. An SC named the **Symmetric Key Services Markup Language (SKSML) Protocol SC** to address the creation of an **XML-based protocol** for **Symmetric Key Management Services** (SKMS);

    2. An SC named the **SKMS Implementation and Operations Guidelines SC** for creating guidelines to be used for building and operating SKMSs within EKMIs;

    3. An SC named the **SKMS Audit Guideline SC** for creating guidelines on auditing SKMSs within EKMIs; and

    4. An SC named the **SKSML Test Suite SC** for creating an interoperability testing software suite of SKMS implementations to ensure their conformity to the proposed OASIS SKSML standard.

    No Chairs were elected for any SC in this meeting, leaving this to interested SC members for later.   AN will request OASIS staff to establish the SC aliases. Motion was carried without any dissenting votes.

7. AN indicated that the TC could meet once a month over a teleconference, on the **third Tuesday of the month at 10:00 PST** (13:00 EST, 18:00 GMT). No motion was made to this effect, so opinions are solicited if this is acceptable to TC members. If not, please suggest alternate days/times so that we may arrive at a consensus.

8. AN suggested that the meeting for February 2007 could be held in conjunction with the RSA Conference in San Francisco, on February 5th, 2007 since many will be traveling to this location. It was tentatively agreed to meet before lunch, and continue any discussions through lunch. A location and time will be discussed over e-mail.

9. JBC asked if there would be any materials uploaded to the TC repository for review by members. AN responded that he is working on the XML Schema definition files for the proposed SKMS protocol, and will be uploading it to the TC repository soon.

10. AN proposed, and HVT seconded, adjourning the EKMI-TC. Motion was carried without any dissenting votes and the meeting was adjourned.