Draft Meeting Notes from the EM-TC Telecon

Date: Aug 13, 2013

Next meeting: Aug 26, 2013 Telecon

A quorum was in attendance.

1. Attendance

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| Doug Allport |
| Patti Aymond |
| Tim Grapes |
| Gary Ham |
| Elysa Jones |
| William Kalin |
| Tony Mancuso |
| Camille Osterloh |
| Greg Trott |
| Rich Vandame |
| Brian Wilkins |

1. Meeting notes. Rich made and Greg seconded a motion to approve the July 30 meeting notes as drafted. All agreed with no one objecting or abstaining.
2. Notes from the Chair.
	1. With Werner’s absence need TC secretary. Werner has worked with Chet whenever we make requests for templates. If you would consider who would support that role until Werner would come back. Camille may consider this?
	2. There is an opportunity for us to submit an article about our standards work for the IAEM Bulletin. There is a Sept 10 deadline for the issue that will be printed and distributed at the annual conference in Reno. Please consider submitting an article.
3. CAP AU Profile Committee Specification. Greg reminded the group that at the last meeting we were to the point of being ready to put motions in place to progress the new version of the Committee Specification. There is one question for the RIM-SC that he has not been able to get answered having to do with the extensions. He has done research on RFC 3121 references and extensions document ([edxl-extensions-v1.0-wd01](https://www.oasis-open.org/apps/org/workgroup/emergency-rim/document.php?document_id=50083)) regarding the case of CAP AU profile and references to managed lists. He proposes to change from a URN reference and replace that with HTTP or HTTPs reference. Documents were uploaded on 9 August with correct references where managed lists can be downloaded. The 03 version is ready to vote on. The email post has the motions along with the changelog document and a fresh copy of CSD03 that will go for a special majority vote. If you got a chance to look at documents on Kavi will put motions forward.
	1. Motion 1: Greg moves to request the Chair to ask that TC Administration hold a Special Majority Vote to approve Emergency Data Exchange Language (EDXL) Common Alerting Protocol (CAP) v1.2 Australia (AU) Profile Version 1.0 Committee Specification Draft 03 contained in <https://www.oasis-open.org/apps/org/workgroup/emergency/document.php?document_id=50218> as a Committee Specification. Norm seconds. With no discussion, all agreed, no one abstained.
	2. Motion 2: Greg further moves that the TC affirm that changes have been made since the last public review, are documented in <https://www.oasis-open.org/apps/org/workgroup/emergency/document.php?document_id=50219> and that the TC judges these changes to be Non-Material in accordance with the definition in the OASIS TC Process (<http://www.oasis-open.org/policies-guidelines/tc-process#dNonmaterialChange>). Tony seconded.

Discussion began with Norm taking issue of the change from a URL to URN is a substantive change.. Elysa clarified that it is the location for the AU Event List that we are talking about. Greg agreed and added there were a couple other managed lists that could be used in Geocode referenced lists that were also not accessible from the URNs currently stated in the CAP-AU Profile. Norm added that what is not substantive is not the list itself but fact that you are now using URL rather than URN. He doesn’t feel like this is really an issue but to him seemed to be substantive. Greg said his research of the RFC3121 indicated either is acceptable. Norm said it was not a conceptual difference, just a physical difference. Users not familiar with URNs versus URLs may not understand difference of what you’re doing here versus other profiles out there may be an issue. That is Norm’s only concern. Greg added that this only became an issue when he read the Extensions document. Norm said there is still a lot to be written in the Extensions document. Elysa asked if there was any further discussion on the motion. After Norm said he was ok with it but just wanted to make the point that it might be reintroduced. With no further discussion, all agreed with none opposed or abstaining. Greg agreed to follow up with TC admin on the next steps.

1. Subcommittee Reports.
	1. IF–SC. Elysa read status from an email note she received from Jeff as follows: No additional comments were received during the recent public review ending Aug 6 on the DE 2.0. The announcement for the public review can be found here -- <https://www.oasis-open.org/news/announcements/15-day-public-review-for-edxl-distribution-element-v2-0-0>. The lack of public comments can be found in the comment archive here -- <https://lists.oasis-open.org/archives/emergency-comment/>. Due to my inability to conduct the IF meeting today, I've moved it to next week. At that time, we can do any final discussion and recommend advancement of the DE 2.0 to the EM TC.
	2. RIM-SC. Elysa read status from an email note she received from Jeff as follows: There has been sparse attendance at the RIM meetings with Rex and Werner unavailable. He and Norm had a discussion about the Extensions document and determined that the ValueList portion of the document could be updated to note that it is a form of "targeted" extension (as opposed to the general extension mechanism of "Layers"). Some wording adjustment to the document will be made for this purpose. Meanwhile, Norm will be drafting the Constraints document. Norm commented that he keeps tying the two things together. Targeted extension is for something we know is needed but standards can’t provide list for. Example Geocode. Put in Geocode as a targeted extension element to promote common usage. Generic extension like Parameter could be used for almost anything. List versus Managed List needs to be clarified in document. Norm added the Constraints document is more about profiles. The Extensions document will clarify this.
	3. HAVE-SC. Darrell was not able to attend but sent word that there will be a HAVE meeting this afternoon at the regular time. The SC continues to work on building the specification document.
	4. TEP-SC. Tim reported that the TEP PR Draft completed 60 day review with one comment that is actually a set of comments. They will put this on their agenda. They are now meeting every 2 weeks and also participating with HL7 on PHER working group. On the TEP side we have presented the structure of that Committee Draft to PHER and have not received comments. The next meeting this Thursday we will solicit any comments from them. Werner is no longer available, can’t help right now. Tim may have to step into editor role to finish out last piece.

You are all aware of the work we are doing with the relationship between OASIS and HL7 as we have our MOU in place. The current product under development is an EDXL-TEP transformation specification. It will be a mapping between TEP and HL7 2.7.1 and HL7V3 with transformation definition in both directions. The output will be used to define how the mapping is to be done but doesn’t actually do it. The State of TN is very knowledgeable about the process. A template/format has been put together that will help capture the mapping. We have requested some help from our friends at MITRE. Brian has offered to help with tool.

A form has been filled out to request the template for the deliverable. Elysa offered that the final product will likely go in a Committee Note. That seems to be most palatable at this point with the HL7 folks. Any questions for Tim?

* 1. TEC-SC. Tony reported that they will have a meeting the following day and begin to draft the specification.
	2. CAP-SC. Tony reported that the CAP SC will be meeting this coming Monday. They are putting together a master list of discussion topics. Elysa agreed to put out a reminder as Monday is not a day we typically have meetings.
1. Adoption Topics.
	1. Collateral and Documents. Tony reported that the C&D SC has approved the CAP Example Practices document and it is ready for publication. He will be sending them to Chet this morning.
2. Adjourn. With our agenda complete and no other business brought forward, Patti made and Doug seconded a motion to adjourn. All agreed.

Respectfully submitted,

Elysa Jones, Chair

OASIS EM-TC