LegalCiteM TC

**Date:** March 5, 2014

**Time:** 10:00 a.m. EST (3:00 P.M. UTC/GMT)

**In attendance:** D. Bennett, F. Bennett, Cabral, Carter, Carver, Cochet, Cover, Dann, Ensign, Frug, Gheen, Graham, Harris, Hirsch, Joergensen, Knapp, Kuster, Niedringhaus, Palmirani, Parisse, Vitali, Woods

**1. Daylight Savings Time**

 Reminder: U.S.A. Daylight savings time begins on Sunday. Meetings will remain on the first and third Wednesday of the month at 10:00 a.m. EST. Thus, during the month of March, meetings will be at 2:00 p.m. UTC/GMT (3:00 for many of our European members). On March 30, Europe will adjust the clocks. April meetings will be again at 3:00 (UTC+1) (4:00 in Paris and Rome). See <http://www.timeanddate.com/worldclock/converter.html>

 Please note: the policy is to have the meetings at 10:00 a.m. U.S. EST. Folks in other parts of the world, please adjust accordingly.

**2. February 26 minutes.** Approved.

**3. Subcommittee formation.** The following subcommittees and chairs were approved by motion, and a motion carried to merge the Legislation and Parliamentary documents subcommittees into one committee.

**Name: Technical Subcommittee**

Short name: **String Theory SC**

Purpose: The LegalCite technical subcommittee shall identify the technical and syntactical characteristics of the Legal Citations to be standardized by the TC. It will first provide a list of requirements in terms of data formats, syntax and basic conceptual model of the Citations, for the other SCs to consider in their own activities. Finally it will collect the outputs of the other SCs and coagulate them into a single unified syntax for Legal Citations.

Deliverables: 1) Fundamental requirements for data formats, string syntax and conceptual model of citations 2) Overview of existing technical approaches to legal citations with lessons learnt and errors to avoid. 3) Final syntax for Legal Citation

**Chair: Fabio Vitali**

SubCommittees #1

**Name: Subcommittee on Executive Branch/Regulations/Administrative documents**

Short name: **EBRA SC**

Purpose: The LegalCite EBRA subcommittee shall identify the relevant features of Executive Branch/Regulations/Administrative documents needed for their identification and description in the context of legal citations. Scope of the documents to include to be determined by the SC. Emphasis is given on international reach, support for multiple languages, multiple jurisdictions and multiple uses. Of great importance are primary source legal materials which are most binding in nature, and which are most cited in other documents. Features are organized in identifying vs. accessory, required vs. desired, and describing the cited document vs. describing the citation(\*).

Deliverables: 1) A collection of of document types and a collection of use cases outlining the types of materials and citation types that exist for these materials. These use cases should include examples from different user communities (i.e. lawyers, bureaucrats, academics, business people, general public) as well as consider different languages, and jurisdictions. 2) Overview of the scope of the SC and first list of relevant document types 3) Full list of features relevant for the documents in scope in this SC.

**Chair: Chet Ensign**

SubCommittees #2

**Name: Subcommittee on Adjudications of court-like tribunals, court documents, and court/tribunal rules**

Short name: **Court SC**

Purpose: The LegalCite Court subcommittee shall identify the relevant features of Adjudications of court-like tribunals, court documents, and court/tribunal rules needed for their identification and description in the context of legal citations.Scope of the documents to include to be determined by the SC. Emphasis is given on international reach, support for multiple languages, multiple jurisdictions and multiple uses. Of great importance are primary source legal materials which are most binding in nature, and which are most cited in other documents. Features are organized in identifying vs. accessory, required vs. desired, and describing the cited document vs. describing the citation(\*).

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**Chair: John Joergensen**

SubCommittees #3

**Name: Subcommittee on Legislation, constitutions, treaties and Parliamentary documents**

Short name: **Legislation SC**

Purpose: The LegalCite Legislation subcommittee shall identify the relevant features of Legislation, constitutions, treaties and Parliamentary documents needed for their identification and description in the context of legal citations. Scope of the documents to include to be determined by the SC. Emphasis is given on international reach, support for multiple languages, multiple jurisdictions and multiple uses. Of great importance are primary source legal materials which are most binding in nature, and which are most cited in other documents. Features are organized in identifying vs. accessory, required vs. desired, and describing the cited document vs. describing the citation(\*).

Deliverables: 1) A collection of document types and a collection of use cases outlining the types of materials and citation types that exist for these materials. These use cases should include examples from different user communities (i.e. lawyers, bureaucrats, academics, business people, general public) as well as consider different languages, and jurisdictions. 2) Overview of the scope of the SC and first list of relevant document types 3) Full list of features relevant for the documents in scope in this SC.

**Co-Chairs: Monica Palmirani and Melanie Knapp**

SubCommittees #4

**Name: Subcommittee on Secondary Material**

Short name: **Secondary Material SC**

Purpose: The LegalCite Secondary Material subcommittee shall identify the relevant features of Secondary Material needed for their identification and description in the context of legal citations. Scope of the documents to include to be determined by the SC. Emphasis is given on international reach, support for multiple languages, multiple jurisdictions and multiple uses. Of great importance are primary source legal materials which are most binding in nature, and which are most cited in other documents. Features are organized in identifying vs. accessory, required vs. desired, and describing the cited document vs. describing the citation(\*).

Deliverables: 1) A collection of document types and collection of use cases outlining the types of materials and citation types that exist for these materials. These use cases should include examples from different user communities (i.e. lawyers, bureaucrats, academics, business people, general public) as well as consider different languages, and jurisdictions. 2) Overview of the scope of the SC and first list of relevant document types 3) Full list of features relevant for the documents in scope in this SC.

**Chair: Daniel Bennett**

**4. Subcommittee work and expressed interest**

Fabio and John will put in a ticket for Chet to create subcommittee websites. These will be ready by the end of next week. Each member will join one or two SCs of his/her choice. The SCs will immediately begin work, and shall prepare by the next meeting of the whole committee a statement on the scope of documents to be treated by the SC. Members expressed interest in joining SCs, as follows, but are not limited to these choices—members will join SCs when SC websites become available.

**Technical Subcommittee:** D. Bennett, F. Bennett, Cheipe, Ensign, Frug, Harris, Parisse, Palmirani, Tabone, Vitali

**EBRA SC:** Ensign, Frug, Jorgensen, Niedringhaus

**Court SC:** F. Bennett, Carver, Cochet, Ensign, Graham, Harris, Hirsch, Jorgensen, Niedringhaus

**Legislation SC**: D. Bennett, Dann, Knapp, Kuster, Palmirani, Parisse, Vitali, Woods

**Secondary Materials SC:** D. Bennett, Dann, Ensign, Graham

**4. Next Meeting:** Wednesday, March 19 at 10:00 EST (2:00 P.M. UTC/GMT) (3:00 P.M. Paris/Rome).

**5. Adjourn.** The meeting was adjourned at 11:02 a.m. EST.