OASIS Litigant Portal Technical Committee

# Inaugural call:

* May 2, 2017
* 1:30pm – 2:30pm EDT / 5:30pm – 6:30pm UTC
* GoToMeeting link: <https://global.gotomeeting.com/join/977004781>
* United States: +1 (646) 749-3122, Access Code: 977-004-781

# Agenda:

1. Call to Order and Welcome [Dr. Tom Clarke, Convener]
2. Volunteer for Note Taking
3. Introductions / Roll Call / Confirm Voting Members
4. Nominations for Chair/Co-Chairs (posted nominations, nominations from the floor)
5. Election of Chair or Co-Chairs [OASIS Staff]
6. Welcome from OASIS Staff (overview of OASIS Technical Committee process)
7. Review of the TC Charter (including discussion of purpose, scope, deliverables, and contributed work)
8. Association with LegalXML Member Section (appoint LP TC representative)
9. Adoption of Standing Rules
10. Assignment of Other Responsibilities (secretaries, editors, webmasters, TC liaisons)
11. Creation of Subcommittees (if any)
12. Ongoing Meeting Schedule (frequency, date and time of meetings, call-in numbers, video-conferencing tools)
13. Possible face-to-face meetings
14. Other business
15. Adjourn