

**DRAFT MINUTES
BOARD OF DIRECTORS
OPEN MOBILITY FOUNDATION
ZOOM MEETING, JUNE 29, 2021**



INTERNAL VERSION - FOR OMF MEMBERS ONLY

Agenda:

<https://drive.google.com/file/d/1O2FBSF2lq5NQ8I7MsOglcly2Tzw5BjAR/>

Presentation slides:

<https://docs.google.com/presentation/d/1PepjSS2xiDoYKBBRU7N9fVhCTcR9I2WFLNvQmBXtazA/>

The meeting was called to order shortly after 12:00pm ET, pursuant to due notice provided to directors.

I. Roll call

Present / proxy	Member	City
John Clary	Rob Spillar	Austin
X	Seleta Reynolds	Los Angeles
X	Jeff O'Brien	Louisville
X	Carlos Cruz-Casas	Miami Dade County
X	Danielle Elkins	Minneapolis
X	Jon Internicola	NYC TLC
Jacob Sherman	Chris Warner	Portland
Akshay Malik	Michael Carroll	Philadelphia
X	Ramses Madou	San Jose
Trevor Thomas	Francie Stefan	Santa Monica
X	Karen Melanson	Seattle
Alex Demish	Tom Maguire	San Francisco
Dan Emerine	Everett Lott	Washington, DC

A quorum was present.

II. Approve minutes

MOTION: On motion duly seconded, the Board approved the minutes of the 04/14/2021 board meetings.

III. Organizational updates

The Executive Director provided general organization updates to the Board:

- New members (Vianova, Populus, Metropolitan Transportation Commission, Miami Parking Authority, Contra Costa Transportation Authority, City of Bergen) + renewing members (Bird, Blue Systems, Ford AV, Lacuna, Spin)
- Upcoming changes to the OMF website to increase the level of transparency about organizational operations and funding

IV. Board Election

The Executive Director Reviewed expiring Board seats and provided a calendar for Board nominations and elections to be completed prior to the 8/11/2021 Board Meeting. Eligibility criteria were reviewed and attendees were encouraged to submit nominations.

MOTION: On a motion duly seconded, the Board voted to leave the two currently vacant seats open to be filled at a future date by cities outside of the United States.

V. Financial update

The Executive Director provided a financial update on the organization and reviewed the most recent financial statement (May). There was also a review of the OMF's receipt of Employee Retention Credits as part of federal pandemic relief programs. An update was also provided on member recruiting priorities and the plan to implement voluntary dues for public sector organizations.

The Board discussed their desire for a more detailed look at the OMF's approach to member recruiting and to identify opportunities where the Board can help in these efforts. The Board also discussed the voluntary dues plan, including the desire to see us move forward without creating a tiered system of privileges between cities.

VI. Member Engagement

The Member Engagement Manager provided an update on the Member Network program, intended to create more informal collaboration spaces within the membership. The initial networks (Delivery Robots, Passenger services, and Car Share) were reviewed along with ways to get involved. She also provided an update on our plan for an Equity Event Series.

The Board discussed:

- Opportunities to tie the Delivery Robots work to the larger nationwide program funded by Knight Foundation
- The need to create a "minimum viable spec" for new modes that allows new pilot projects to launch with MDS before full mode-specific spec has been created

- The need for collaborative GitHub space that exists outside of any one city as informal work is happening via the Member Networks or other forums
- Differing approaches to measurement and data in the context of equity

VII. MDS Update

The Director of Open Source Operations provided a status update on MDS 1.2.0

The Member Engagement Manager talked about the work underway by the OMF to improve the experience with MDS as it matures, including managing the pace of releases, encouraging regular upgrades by MDS users, and limiting the number of simultaneous versions of MDS that need to be supported.

The Director of Open Source Operations previewed the plan to merge the MDS City Services and Provider Services working groups into a new, single working group for MDS. The Board discussed the need to ensure that a merger doesn't preclude meaningful code contributions from cities.

The Director also presented a plan to expand the allowed size of Working Group Steering Committees beyond the five members called for in the bylaws, and to appoint a new slate of Steering Committee members. The Board discussed the benefits and drawbacks to having a larger Steering Committee and the goal of ensuring agility even as we expand the size of their size. A member asked about diversity and inclusion among various OMF leadership positions and the Board discussed the importance of tracking representation and setting goals.

MOTION: On a motion duly seconded, the Board voted to lift the cap on the number of Working Group Steering Committee members and to direct the OMF staff to begin collecting demographic data about people serving in leadership roles.

MOTION: On a motion duly seconded, the Board approved the slate of new Working Group Steering Committee members for the City Services and Passenger Services working groups.

VIII. Curb management

The Executive Director provided an update on what has happened with CurbLR, MobilityData, and the OMF. The Chair of the Curb Management Working Group provided an update on progress towards developing the Curb Data Specification. The Board discussed the OMF's approach towards CurbLR and potential privacy considerations associated with CDS.

IX. European strategy

Due to limited time, this section was deferred to a future meeting

XI. Future Meetings

The Executive Director reviewed the upcoming meeting schedule. The Board briefly discussed the potential to return to in-person meetings.

The board meeting was adjourned at approximately 2:00pm ET.