

OASIS S-RAMP TC – Minutes – 2010/12/14

Agenda:

<http://www.oasis-open.org/apps/org/workgroup/s-ramp/email/archives/201012/msg00002.html>

Role call and assignment of minute taker:

Dave Ings took minutes.

Meeting Attendance Report

Yes means attended; No means did not attend; * indicates meeting achieved quorum

| Company | Name | # | 2010-12-14* |
|------------------------|----------------------|----|-------------|
| Software AG, Inc.* | Yendluri, Prasad | 1 | Yes |
| Software AG, Inc.* | Woods, Gary | 1 | Yes |
| Red Hat | Stam, Kurt | 1 | Yes |
| IBM | Smithson, Martin | 1 | Yes |
| OASIS * | Schur, Dee | 1 | Yes |
| Active Endpoints, Inc. | Rowley, Michael | 1 | Yes |
| Hewlett-Packard* | Pospisil, Radek | 1 | Yes |
| OASIS * | McRae, Mary | 1 | Yes |
| WSO2* | Marsh, Jonathan | 1 | Yes |
| WebLayers, Inc. | Loewy, Guy | 1 | Yes |
| IBM | Jordan, Diane | 1 | Yes |
| Individual | Janssen, Gershon | 1 | Yes |
| IBM | Ings, Dave | 1 | Yes |
| Red Hat | Hauch, Randall | 1 | Yes |
| SOA Software Inc. | Gundavarapu, Pradeep | 1 | Yes |
| Software AG, Inc.* | Fanshier, Steve | 1 | Yes |
| TIBCO Software Inc. | Enache, Dan | 1 | Yes |
| OASIS * | Cover, Robin | 1 | Yes |
| IBM | Colgrave, John | 1 | Yes |
| Active Endpoints, Inc. | Clement, Luc | 1 | Yes |
| OASIS * | Clark, James Bryce | 1 | Yes |
| IBM | Brunssen, Vincent | 1 | Yes |
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Supplementary Notes:

- The next meeting will be January 5, 2011. A recurring meeting notice will be posted to the S-RAMP TC Calendar

Minutes:

Dave Ings: Vince was unanimously elected as TC Chair. Dave Ings volunteered to scribed until we decide how to share secretary duties.

Dave Ings: Jamie Clark reviews the general guidelines and process for running an OASIS TC

Randall Hauch: Event meeting page: http://www.oasis-open.org/apps/org/workgroup/s-ramp/event.php?event_id=28677

Jonathan Marsh: <http://www.oasis-open.org/committees/s-ramp/charter.php>

Dave Ings: The previous URLs contain the meeting agenda.

Dave Ings: And the charter.

Dave Ings: The TC's home page: <http://www.oasis-open.org/apps/org/workgroup/s-ramp/>

Dave Ings: Vince reviews the content of the charter.

Mary McRae: Heres a list of handy links:

TC Member Home Page: <http://www.oasis-open.org/apps/org/workgroup/s-ramp/>

TC Roster: <http://www.oasis-open.org/apps/org/workgroup/s-ramp/members/roster.php>

Email archives: <http://lists.oasis-open.org/archives/s-ramp/>

TC Wiki: <http://wiki.oasis-open.org/s-ramp/> (upon request)

TC Charter: <http://www.oasis-open.org/committees/s-ramp/charter.php>

OASIS TC Process: <http://www.oasis-open.org/committees/process.php>

TC Handbook: <http://docs.oasis-open.org/TChandbook/>

Web-based chat for meetings:

<http://webconf.soaphub.org/conf/room/S-RAMP-TC>

- supports queue management, chat history, etc. and requires no download/plugin

Issue Tracking system: <http://tools.oasis-open.org/issues/secure/Dashboard.jspa> (upon request)

TC Admin Requests: <http://docs.oasis-open.org/templates/TCAdminRequests.html>

Dave Ings: Note target for completion of TC's work is YE 2011.

Dave Ings: Dave moves that the TC adopt a standing rule to allow motions to be made and seconded via electronic means.

Randall Hauch: I second Dave's motion to allow the initiation of electronic votes.

Dave Ings: Motion carries unanimously.

Dave Ings: Vince reviews the proposed issue resolution process

Dave Ings uploaded file: [BPEL4People TC Issues Process.ppt](#)

Dave Ings: Based on TC input Vince makes a number of revisions to the draft process (in the ppt slides).

Jamie OASIS: Departing chat room. best of luck, all.

Vince Brunssen uploaded file: [S-RAMP TC Issues Process.ppt](#)

Dave Ings: Reassembling now.

Vince Brunssen: We are dialing back in

Dave Ings: Chairs asks TC members to review the process slides and then we'll formally vote to adopt it later today, after lunch.

Vince Brunssen uploaded file: [S-RAMP TC Issues Process.ppt](#)

Dave Ings: Jonathan moves that we rotate the minute taking duties and that the chair will come up with a fair rotation algorithm.

Dave Ings: Martin seconded the motion.

Dave Ings: Motion carries unanimously.

Dave Ings: Martin and Randall volunteered to be specification editors.

Dave Ings: Vince volunteered to be the manager of the issues list.

Dave Ings: The TC discussed that no subcommittees were currently required, although we noted that it's possible subcommittees may be created if and when new bindings are created.

Dave Ings: To begin, we will meet weekly on Wednesdays 8 AM PT / 11 AM ET / 5 PM CET for one hour.

Dave Ings: Unless the F2F runs into 12/15 (currently planning on finishing today)the first Wednesday meeting will be Wed Jan 5 2011.

Dave Ings: The TC does not plan to hold any F2F meetings during the first three months of work but will subsequently evaluate the need to schedule additional F2F meetings in order to keep the work moving forward.

Dave Ings: IBM offered to provide telecon facilities and the TC agreed.

Dave Ings: Jonathan moves that we approve the draft process as posted here <http://www.oasis-open.org/apps/org/workgroup/s-ramp/email/archives/201012/msg00015.html> with the first and second slides removed.

Dave Ings: Guy seconds the motion.

Dave Ings: Motion carried unanimously.

Dave Ings: John is providing an overview of the donated foundation spec.

Vince Brunssen: The url for the documents are at <http://www.s-ramp.org/downloads>

Dave Ings: Dave was asked to investigate whether a formal "donation" email needs to be sent to the TC mailing list.

Vince Brunssen: Typo on previous link. I guess it needs .html on the end <http://www.s-ramp.org/downloads.html>

Dave Ings: The procedure for making the formal donation is described here: <http://www.oasis-open.org/committees/process.php#iprProcedures>

Dave Ings: The TC agrees that Word will be our default editor and .docx will be our default format.

Dave Ings: Back ... Martin is providing an overview of the donated ATOM binding.

Vince Brunssen uploaded file: [S-RAMP-Issues--FINAL_v1.0.pdf](#)

Dave Ings: Vince is providing a survey of the issues in the issues document. Detailed discussion of the issues, and whether they should be opened in JIRA, will be postpone to a future TC meeting.

Dave Ings: Since we have completed the agenda on the first day, the TC agreed that we would not need to use the 2nd day of the F2F.

Dave Ings: Therefore as noted above the next TC meeting will be Wed Jan 4.

Dave Ings: At 11 AM ET.

Prasad: s/Jan 4/Jan 5/

Dave Ings: thx

Dave Ings: John moves to adjourn, Pradeep seconded, meeting over.