> ## CEN/ISSS Workshop eBES Expert Group on eGovernment
> ## Terms of Reference

1. Purpose

The purpose of the group is to create Business Processes Models and Business class diagrams for documenting business scenarios and business transactions for the e-Government, aiming at more efficient public services and broader participation of citizen in democracy.

2. Objectives

As each administration is moving to utilise Internet technology for data exchange, the objectives of e-Governement eBES Expert Group are to support the development of common electronic business solutions:

- Identification, harmonisation and alignment of public sector practices, procedures and information flows;
- Development and maintenance of Business Process and Transaction Models in a syntax neutral way, evaluation and approval of the corresponding UN/CEFACT syntax solutions in such a way that they fulfil the requirements of the user communities;
- Ensure alignment of syntactical solution (XML for example) with the corresponding Business Process;
- Ensure that process models and transaction documentation and lay-out meet the quality standards;
- Increase the involvement of public sector through active participation;
- Contribute to the inter-sector convergence and interoperability of solutions, whenever desirable or possible.

The programme of work should follow, according to the i-2010 action plan, the hereunder order:

- Electronic public procurement;
- Identity management;
- Other domains to be considered later, depending on future strategies.

3. Liaison

In line with the mandate, e-Government eBES Expert Group will:

- Maintain close relations with other eBES and UN/CEFACT Working Groups, and with other CEN/ISSS Workshops as appropriate;
- Contribute to, and take due account of the results of, the CEN/ISSS Focus Group on eGovernment concerning the role that standards should play in eGovernment as an important means of achieving interoperability at all levels of public administration;
- Promote and support the work of CEN/ISSS WS eBES and UN/CEFACT;
- Ensure that the European Commission and all Member States are informed of the Group's work.

4. Deliverables

The deliverables from the projects related to the domains under the scope are:
- A catalogue of Business Processes Models using UML covering the full cycle of each domain process;
- The class diagrams of the business transactions for the creation of the XML schemas;
- ASBIEs, ABIEs, BBIEs, and CCs (if necessary), based on the UN/CEFACT Core Components Technical Specification.

Some of these deliverables will be adopted as WS/eBES work items and published as CEN Workshop Agreements (CWAs).

5. Functional Expertise of the Group

The group shall gather experts combining broad knowledge in the areas of electronic exchanges, applied to public services needs and relations between Government citizen.

6. Geographical focus

Capitalising on its European basis, by sharing the experience of its members, the group will endeavour to develop solutions of global relevance.