

JTC 1 SC 37

September 10, 2002

Information Package for 11 December – 13 December 2002 JTC 1 SC 37 1st Plenary Session – Orlando, FL USA

Meeting Venue

The 11 December – 13 December 2002 JTC 1 SC 37 1st Plenary meeting will be held at the Wyndham Palace Resort & Spa in the Walt Disney World Resort.

Wyndham Palace Resort & Spa
1900 Buena Vista Drive
Lake Buena Vista, FL 32830 USA
Telephone: (407) 827-3364
Telephone: (800) 327-2990
FAX: (407-827-6070
Web site: <http://www.wyndham.com/palaceresort>

The Wyndham Palace Resort & Spa is approximately 20 minutes (by taxi, depending on traffic) from the Orlando International Airport (airport code MCO).

Delegates are requested to stay at the Wyndham Place Resort & SPA where a block of rooms has been reserved by the meeting host.

- The hotel reservations number is (407) 827-3333.
- To obtain the group rates, guests should mention the group name:
JTC 1 SC 37 1st Plenary Session.
- The room rates are as follows (all values are in USD):
 - Single or Double \$95.00 + 11% Tax
 - Triple \$115.00 + 11% Tax
 - Quad \$135.00 + 11% Tax
- The resort fee of \$8.00/day has been waived.
- Check-in time is 3:00 PM; Checkout time is 11:00 AM.

Visa, Passports and Vaccinations:

Delegates are encouraged to contact their travel agent of the US consular office in their country to determine documentation required to enter the US (<http://travel.state.gov/visa/visitors.html>).

Airline Transportation

Orlando International Airport (MCO) is the primary airport serving the Orlando area. The airport is about 20 minutes taxi ride (depending on traffic) from the hotel.

Ground Transportation

- **Taxi**
Taxi service is available to the hotel at a rate approximately \$45-\$50 one-way.
- **Shuttle**
Mears Transportation (several booths located outside baggage claim areas) provides shuttle at the following rates:

<u>Adult</u>	<u>Child</u>
\$16.00 one way	\$12.00 one way
\$28.00 round trip	\$20.00 round trip

Suggested tipping for Ground Transportation is \$2 to \$3 (or higher for additional bags).

- **Automobile Rental:**

Alamo Rent-A-Car	(800) 327-9633	http://www.alamo.com/
Budget Car Rental	(800) 842-5628	http://www.budget.com/
Dollar Rent A Car	(800) 423-4704 x25	http://www.dollar.com
Enterprise Rent-A-Car	(800) 736-8222	http://www.enterprise.com
Hertz Corporation	(800) 582-5156	http://www.hertz.com
Thrifty Car Rental	(800) 367-2277	http://www.thrifty.com

Driving directions from Airport to Wyndham Palace Resort & Spa:

- Take the Beeline Expressway (528) to I-4 West
- Take I-4 West to Exit #68. (State Road 535/Lake Buena Vista Exit)
- At Bottom of Ramp, Turn Right onto S.R. 535
- At the First Traffic Light, Turn Left onto Hotel Plaza Boulevard; Into the Walt Disney World Resort Area
- Follow the Road to the End and Make a Right Onto Buena Vista Drive (3rd Stoplight)

The Wyndham Palace Resort and Spa is the 2nd Entrance on the Right.

Meeting Schedule:

First Day: 11 December 2002
From: 9:00am – 5:00pm

12 December 2002
From: 9:00am – 5:00pm

Last Day: 13 December 2002
From: 9:00am – 3:00pm

Social Event: The US National Body will host a social event the evening of 11 December 2002. Attendance of delegates and any accompanying persons at the social event is being solicited under separate cover.

Climate: Subtropical. For daily temperatures please visit <http://www.theweatherchannel.com> and enter Zip Code 32830.

Averages Data for December are:

Maximum Temperature (degrees F); 72.9
Minimum Temperature (degrees F); 51.3
Precipitation (in inches); 2.15
Humidity (at 1:00 PM); 57%

Dress Code: The dress code for the meeting and social event is business attire.

Miscellaneous Information:

- US dollars and coins are the local currency. Currency exchange services are available at the Orlando International airport, the hotel, and Sun Trust Bank. US Travelers checks are another option.
- Credit Cards: American Express, MasterCard and Visa are the most widely accepted credit cards.
- Time Zone: Eastern Standard Time zone
- Electrical Supply: 110V, 60Hz.
- Telephone Jack: RJ11.
- Tipping: 15% of the bill is customary for good service in restaurants.

Tourist Information:

The Wyndham Palace Resort & Spa is located in the DOWNTOWN DISNEY Area. The Hotel provides complimentary shuttle service to the Magic Kingdom, Epcot, MGM Studios, and Animal Kingdom, as well as Pleasure Island and all Disney Water Parks. Disney tickets can be purchased at Gate Price, currently \$50.88 + 6% tax, in the hotel's Disney Store, located on the first floor.

Universal Studios and SeaWorld are also located in the Orlando area. Shuttles to the above parks can be taken from the hotel and are \$12.00 round trip. The departures for both parks are on a schedule, which can be obtained from the transportation desk located on the 3rd floor next to Front Desk. Tickets to Universal Studios and SeaWorld can be purchased at the Guest Services Desk located across the lobby from Front Desk on 3rd floor. Gate price for both attractions is currently \$52.95 plus 6% tax.

To access more information on any of the above mention parks and attractions and other activities please visit:

- <http://www.orlandotouristinformationbureau.com/>
- <http://www.orlando.com/>